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10/23/2020

Dear Hatfield Families,

We are looking forward to seeing many of our Kindergarteners, as well as first and second graders on Monday, Oct. 26! Earlier this week, families received notification from the district of Hybrid 1 or Hybrid 2 days. To view assignments, log onto the [Infinite Campus Parent Portal](#), and for instructions, click here: [Viewing Assignments in Infinite Campus](#). Students may also be marked as 100% virtual or Special Services. Those in the latter category have already been contacted by a member of our Hawks family.

For additional information, please read below. Remember, your positivity, flexibility, and understanding is essential as we transition a portion of our enrollment back. Some new structures will take some additional time to streamline, especially our new arrival and dismissal needs.

### **Hybrid Schedule**

- H1: Monday & Wednesday
- H2: Tuesday & Thursday
- The above groups will alternate Fridays (with early dismissal at 1:35 p.m. beginning on Nov. 6). Note, it is a full day session still on Friday, Oct. 30.
- After today, we will no longer make changes to H1 and H2 rosters for K-2 students.
- Recognize that there is minimal flexibility remaining for circumstances within grades 3-6.
- For a schedule to help follow along which days represent H1/H2, click here: [Hatfield Monthly Hybrid Calendar](#).

### **Arrival & Dismissal**

To help ensure the utmost health and safety of our students and staff, we are limiting parent visits in terms of entering the building. Parents are not able to escort their child to their classroom in the morning, nor will they enter the building to sign-out students at the conclusion of the day. Numerous staff members will be stationed at various entrances/exits inside-and-outside of the building.

- Our doors do not open until 8:55 a.m. and students MAY NOT leave their vehicle before then.
- Dismissal will begin no later than 3:35 p.m.
- Students transported by bus will utilize the front entrance.
- Car riders will use our side/playground entrance.
- Walkers will enter/leave school via the back entrance near the walking path.

### **Car Riders**

- Parents will remain in cars!
- Use the entrance by the playground. Cars may not use the bus circle or parking lot near the baseball field.
- On the first days of school, each child will receive a number to help identify them. It will be placed on student's bookbags, with a corresponding, temporary hang tag (designed for rearview mirrors) given to each family.
- In an effort to be more interchangeable between parents/guardians, once we transition into late November, a more durable, permanent hang tag and/or laminated card will also be provided to all families.
- During the first days of school (Oct. 26/27 and Nov. 9/10), tags/numbers will be sent home, so we will instead ask for names of students and then walkie talkie to the building to dismiss.
- While dropping off, be safe and quick. Pull up and let your child out on the curb side. This may take some independent practice and patience for younger children.
- When picking up, also remain in your vehicle. We will use your hang tag number (or hold up the number against the window) to call for your child to be dismissed from their classroom.
- If a driver at pick-up does not know a child's number, then ID will need to be presented in the Main Office. ID's will be cross-referenced with a Google Form submission reflecting pre-approved friends/family. Please be sure to complete this form: [Google Form for End of Day Car Pick-Up](#).

### **Bus Transit**

- Students who ride the bus were determined through the recent parent survey.
- Bus information is available in Infinite Campus. It is located under the left navigation menu of "More/Transportation."
- Siblings must sit together on the bus and use their assigned seat on a daily basis (both morning and afternoon).
- In the morning, buses will be loaded from back-to-front.
- Students must remain seated at all times. They must wear their mask throughout the duration of the trip, continuing into their in-school schedule.

### **Tagging System**

- All students will receive a clear tag with color coded H1/H2 labeling for bus driver use during morning routes.
- "H1" will feature a white cardstock insert, and "H2" with a black cardstock insert. For "Special Services," pink color cardstock will be utilized with a "5D" label.
- The student numbers referenced above for car riders will be placed on the reverse side of a child's H1/H2/5D Day placard.
- Kindergarten students will also receive an information tag for backpacks.
- Bus numbers will be assigned a color and students will receive color-coordinated zip ties to affix to their backpacks. See below:
  - Bus # 38 = Green
  - Bus #107 = Blue
  - Bus #151 = Orange
  - Bus # FS237 = Red
  - Bus #FS255 = Yellow

### **Daily Schedule by Grade Level**

Beginning on Oct. 26, the schedule will change for all grades level (K-6) to reflect the traditional school day of 9:10 a.m. to 3:40 p.m. These changes have already been communicated by teachers. For respective grade level overviews, please click here: [Hatfield Hybrid Schedule](#). Note, this document will be updated once we start our early dismissal on Fridays.

### **Breakfast/Lunch**

- A Grab-N-Go breakfast will be available to all students when they enter the building.
- Students will eat breakfast in classrooms.
- Please talk with your child at the start of the day whether they want breakfast, as we do not want children to eat twice in a morning.
- During lunch, there is assigned seating in the combined space of the cafeteria and gym.
- Students will select their lunch each morning via teacher support when attendance is taken. Click here for menus: [October Lunch](#) and [November Lunch](#).
- North Penn recently received a federal waiver through June of 2021 to ensure that all students are eligible for free breakfast and lunch.

Keep soaring above and beyond,

Mr. Wes Heinel  
Principal